

Entrepreneurship

LECTURERS' MEETING

2ND OCTOBER 2019

Welcome to New Lecturers

Agenda

1. Semester 1 vs Semester 2
2. Updated Syllabus
3. Assignment Review
4. Corrections
5. Entrepreneurship Week
6. Roles of Mentor & Lecturer
7. Other remarks

Level 4 / Level 6 deliveries

1st Semester

- Mainly Level 5 (Year 1 and/or 2), and Level 6 (Year 3)
 - 4 ECTS
 - 30 hours lecturing
 - initial calculations show > 1000 students (TBC)
- Level 4 at IBMC & Gozo?

2nd Semester

- Level 4

Note: Any reference to Level 6 is including also Level 5

Level 6 Updated Syllabus

- Based on feedback from June 2019 meeting
- Refer to latest version of the syllabus for Level 6 - **CDKSK-504-1909**

Level 6 Assignment

Review of Draft Assignment

Level 6 Timeline

	Tuesday, 1 October 2019	Start of 1st Semester
	Wednesday, 2 October 2019	Draft Assignment
	Friday, 4 October 2019	Feedback from Lecturers on first Draft of Assignment
	Monday, 7 October 2019	Issuing of Assignment
Week of	Monday, 14 October 2019	Group formation sessions - One for 1st/2nd Years, One for 3rd Years
	Friday, 25 October 2019	Issuing of Group Mentors
	Monday, 11 November 2019	Submission of Task 2a [Business Ideas + Process - Group]
Week of	Monday, 18 November 2019	Entrepreneurship Week (2 - 3 days) including Seminars/Workshops
Week of	Monday, 18 November 2019	Submission of Task 2b [Business Idea Presentation - Group]
Week of	Monday, 23 December 2019	Christmas Recess
Week of	Monday, 30 December 2019	Christmas Recess
	Sunday, 19 January 2020	Submission of Task 3 [Business Plan - Group]
	Tuesday, 21 January 2020	Submission of Task 6 [Reflection - Individual]
	Monday, 3 February 2020	Start of 2nd Semester
Week of	Monday, 3 February 2020	Sales Pitch & Prototype [Task 4 + 5]

Level 6 Assignment Submissions

- Paper-less
- Everything to be submitted on Moodle

Level 6 Assignment Marks

Group Idea generation/evaluation -	9	}	15
Initial Idea Presentation -	6		
Business Plan -	52	}	52
Sales Pitch -	10		
Prototype -	10	}	20
Reflective Journal -	7		
Commitment -	6	}	13
(and signed declaration which could impact overall mark)			

Level 6 Assignment Corrections

Lecturer

- Business Plan (Task 3)

Mentor

- Idea Generation & Evaluation (Task 2a)
- Reflective Journal (Task 6)
- Submit attendance marks for Mentor meetings
- Bring up any unresolved issues (unsigned team-work declaration forms) to department level

Panel of Judges

- Initial Idea Presentation (Task 2b)
- Sales Pitch (Tasks 4 & 5)

Department

- Submit attendance marks for workshops/seminars
- Collate all marks

Level 6 Sales Pitch

Lecturer who will correct Business Plan would preferably be present during the respective groups' sales pitch.

Presence of Mentors desirable

Entrepreneurship Week 18/Nov – 22/Nov

Possible Ideas:

- a) Malta Enterprise Representative [ME role, how it can help aspiring Entrepreneurs, incentives]
- b) Marketing
- c) Finance – (Bank?)
- d) Visits to KBIC (logistics permitting) or KBIC talk
- e) Past students with successful ideas

Other ideas?

Attendance is compulsory and carries marks in assignment

Entrepreneurship week will include 'Initial Idea Presentation' by all Groups

Role of Lecturer vs Mentor

Lecturer

- mainly covers the theoretical aspects of the syllabus
- explains to class what needs to be done in the assignment (tasks, deadlines, etc.)
- plan the timing of topics so they are ready when students actually use them in assignment
- may provide opinion to students when asking about their business idea / project

Mentor

- to follow group's performance and guide accordingly
- to follow team dynamics and guide accordingly
- to help the group set periodic deadlines

To avoid mentor/lecturer discrepancies, mentor to have more influence on the group's way forward

Questionnaires, Photos etc.

- Make sure that students follow GDPR
- If necessary contact Data Protection Officer – Mario Pace

During the semester ...

- Will try and meet each lecturer along the semester to discuss any issues
- Examine possibility to organise a meeting between lecturers and mentors (November?)

Thank you
